

Hillside Intermediate School  
844 Brown Road, Bridgewater, NJ 08807  
908-231-1905 x523

June 5, 2015

Dear Sir or Madam:

It is a pleasure to write this letter of recommendation for Kaitlyn "Katie" Zofcin who has worked as an intern school psychologist at the Hillside School, since September 2014. She has excelled in her internship and is one of the best intern's with whom I have ever worked. I recommend her very highly.

Katie has shown an extremely high level of cooperation, intelligence, self-motivation, and professional attitude throughout the time I have known her. During her time at our school, she has proven herself time and time again capable of handling challenging projects all within a timely fashion. She is very well liked and respected by the faculty and students. She possesses a great deal of knowledge in her profession and has demonstrated a thorough understanding of the New Jersey Administrative Code.

Among the many responsibilities of her position, Katie was responsible for conducting psychological evaluations – including classroom observations; written reports; and presentations of her findings at eligibility/IEP meetings with parents, faculty and occasionally students. She went above and beyond what was expected with her evaluation and report writing. Her reports are well written and she presents a true picture of each student with whom she works. In addition, she has proven her ability to strictly follow the time lines outlined in code. She was able to run IEP and Eligibility meetings professionally, showing great respect for the student and family involved. Katie was an active participant in the I&RS (Intervention & Referral Service) committee for both the fifth and sixth grade levels. She worked cooperatively with the committee members creating action plans for the students that were discussed and displayed knowledge of the special education law. Katie participated in team meetings and showcased her ability to listen to the opinions of others with interest, as well as offer her own suggestions that were effective and researched based. She counseled students including one particular student with severe anxiety and ADHD. She implemented multiple effective strategies for this student who in return had a much more successful school year. Katie assisted in facilitating a Social Language Skills group to students who were primarily diagnosed with Autism. She showed natural skills in dealing with these particular students who struggle with basic communication needs and recognized what needed to be done before even asked. Katie has experience evaluating students at the primary level and even counseled students at the high school level. Her ability to recognize the needs of each student comes quite naturally. Katie is most definitely qualified to participate on your child study team and her presence on your team will be a tremendous asset. Earnestly caring for her students and team members is a strong and noticeable trait in her personality.

Katie has a pleasant, easy-going disposition; she is professional, cheerful, positive and friendly. Her professionalism is a well-balanced blend of competence, compliance, and cordiality. I eagerly give my recommendation knowing that Katie will make a valuable contribution to any organization with which she is affiliated. If you have any questions please call me at the number listed above.

Professionally,

Maria Giardella, MA, LDT/C  
Learning Disabilities Teacher Consultant